



Republic of the Philippines
Department of Labor and Employment
REGIONAL OFFICE NO. _____

APPLICATION TO CONSTRUCT HOISTWAY AND INSTALL GATES OR DOORS

1. Owner/Establishment: _____
2. Address: _____
3. Company Tel. No. _____
3. Owner/Manager: _____
4. Building where Elevator/Manlift/Dumbwaiter is to be installed: _____ No. of stories _____
5. Name and signature of person to supervise installation of hoistways, etc. _____
Board of Mechanical Engineering Reg. No. _____ License No. _____
6. When was building erected _____ Installation is an addition _____
Addition erected, when _____
7. Hoistway: New: _____ existing _____; alteration _____
8. Elevator: Freight _____; Passenger _____
Automatic Push Button _____
Constant-Pressure Push Button _____
Other Control _____

HOISTWAY

9. Fireproof enclosure _____ Material _____
(Concrete, tile, brick)
Minimum thickness _____ Entire height _____
10. Non-fireproof enclosure _____ Materials _____
(Wells, mesh work, grille-slatted partitions)
Height: Floor to ceiling landing sides _____; _____
(above floor other sides)
11. Hoistway roof: Material _____ Thickness _____
(Wood-concrete)
metal frame skylight $\frac{3}{4}$ the area of shaft (yes or no) _____
12. Exterior window with metal frame and sash at top of hoistway _____
Above platform _____ Immediately below platform _____
13. Any ledges _____ How guarded _____ any recesses _____
(yes or no) _____ (yes or no)
14. Penthouse _____ Minimum headroom _____
Height entrance above building roof _____
15. Access to penthouse from roof _____ By iron stairs or ladder _____
(yes or no)
16. Angle of iron stairs or ladder less than 60 degrees from horizontal _____
Equipped with handrail 3/8" high _____
17. Electric light in penthouse _____ Electric light at all landings _____
(yes or no) _____ (yes or no)
18. Size of hoistway _____
Nonslip threshold 18 inches wide from hoistway line (yes or no) _____
Across entire width (yes or no) _____
19. Distance lowest landing to bottom of pit _____ adjacent hoistways _____
Partition between _____ height _____

HOISTWAY GATES

20. Hinged _____ Slide _____
(specify floors) _____ (specify floors) _____
21. Manually operated _____ Self-closing by action of car _____
22. Full automatic _____ Power driven _____
23. Contact _____ Interlock _____ Type of designation _____
Made by _____
24. Emergency release for contact or interlock _____
Type of designation _____ Made by _____
25. Locks on gates all floors _____ Openable by key floor slide _____
Key box at bottom landing _____
26. Height of gates _____ Spacing between slats 2" or less _____
Underclearance when down _____
27. Gates all landings _____ Distance, inside of gate to hoistway line _____
Gate counterweight guarded _____

HOISTWAY DOORS

28. Fire doors _____ Type designation _____
Made by _____
29. Hinged _____ Slide _____
(specify floors) _____ (specify floors) _____
30. Manually operated _____ Self-closing by action of car _____
31. Full automatic _____ Power driven _____
32. Contact _____ Interlock _____ Type of designation _____
Made by _____
33. Emergency release for contact of interlock _____
Type of designation _____ Made by _____
34. Locks on doors all floors _____ Openable by key floor side _____
Key box at bottom landing _____
35. Doors all landings _____ Distance, insider of door to hoistway line _____
Door counterweights guarded _____

AUTOMATIC TRAP DOORS

36. Automatic trap doors _____ Floors _____
37. Standard railing _____ Distance to hoistway _____
All floors _____

Name & Signature of Owner/Manager

Establishment

EVDL No. _____
Plan Fee _____
O. R. No. _____
Date _____
Date Received _____
Received by _____

NOTE:

The detailed working drawing of the hoistway, gates, doors and installation plans shall accompany this application and shall be prepared, signed and sealed by a PROFESSIONAL MECHANICAL ENGINEER.