

**PROGRAMS AND PROJECTS  
CY 2021**

Office: **BUREAU OF WORKING CONDITIONS**

Programs and Projects	Objective	Description
<p><b>A. Labor Inspection Program</b>  (Formerly <b>LLCS</b>)</p>	<p>To determine and monitor compliance by establishments with all Labor Laws, which includes the General Labor Standards (GLS), Occupational Safety and Health Standards (OSHS) and other related labor laws and issuances to include guidelines in the prevention and control of COVID-19 in the workplace to prevent the spread of COVID-19 and preservation of work during the pandemic.</p>	<p>The Labor Inspection Program (formerly LLCS) draws its legal bases from Article 128 in relation to Article 303 of the Labor Code, as renumbered and Department Order No. 183 s. 2017. Covered establishments are inspected at least once a year, <i>motu proprio</i> or upon request or filing of anonymous grievances.</p> <p>The BWC as the program manager, provides technical supervision over the 16 DOLE Regional Offices in the implementation of the Labor Inspection Program.</p> <p>The ROs through the Labor Inspectors, enforce labor laws and social legislations through the conduct of Routine Inspection, Complaint Inspection and Occupational Safety and Health Investigation.</p> <p>As a result of the current pandemic, inspection/monitoring of compliance with DTI-DOLE Guidelines on Workplace Prevention and Control of COVID-19 shall be prioritized to industries /sectors allowed to operate during the community quarantine. To implement the Guidelines, composite teams of DTI and DOLE monitor the compliance of establishments with</p>

		the mandated public health protocols. A monitoring checklist developed by DOLE based on DTI-DOLE JMC/Supplemental Guidelines is being used to check compliance on minimum health protocols and other measures to control/ prevent the spread of COVID -19.
Labor Inspection-Management Information System (LI-MIS)	To facilitate efficient processing of real time data collected from the field and improve data collection and sharing of information, administrative transparency and accountability.	The Labor Inspection Program uses a technology to immediately record workplace inspection results based on a comprehensive checklist. The Labor Inspection-Management Information System (LI-MIS) being managed by the BWC is an online, web-based application system which utilizes information technology for the transmission and processing of real-time data collected from the field using an electronic checklist.
<b>B. Policy Formulation/Standards Setting</b>	To issue relevant policies, guidelines, advisories relating to GLS, OSH and other labor standards issuances to promote rights at work and labor standards including policies to assist the private sector in their preparedness and response to COVID-19.	<p>BWC as staff Bureau takes the lead in the development and issuance of policies, guidelines and labor advisories related to General Labor Standards (GLS), Occupational Safety and health (OSH) and other labor standards issuances. Primarily the Bureau performs policy formulation in the administration and enforcement of laws relating to working conditions. With the outbreak of the COVID-19 pandemic, policies/guidelines related to COVID-19 prevention and control are among the priority for issuances pursuant to IATF resolutions and directives.</p> <p>The proposed/draft policies are subjected to a tripartite/stakeholders' consultation prior to presentation to TEC and NTPIC for their recommendations to the Secretary of Labor and Employment who shall approve said proposed</p>

		policy/guidelines.
<p><b>C. RO Monitoring of Program Implementation</b></p>	<p>To monitor and evaluate implementation of complementary programs related to labor standards and other working conditions.</p>	<p>Some programs related to labor standards are being implemented by the Regional Offices which include the following:</p> <ul style="list-style-type: none"> <li>a. Evaluation and approval of Construction Safety and Health Program (CHSP) as a requirement prior to the start of any construction project, pursuant to DO 13 series of 1998 and DO 198-18</li> <li>b. Registration of Contractors/Sub-contractors pursuant to DO 174-17</li> <li>c. Work-ALERT (Work Accident and Labor Exigencies Response Team) as a quick response team in the Region to conduct accident investigation of work accidents resulting to death or serious injuries.</li> <li>d. d. Safety Seal Certification (pursuant to DOLE-DOH-DILG-DOT-DTI Joint Memorandum Circular No. 21-01 series of 2021) is being issued by concerned government agencies to covered establishments for its compliance with the minimum public health standards/protocols. The Safety Seal Certification Program is a government strategy to build business confidence as well as boost public/consumers assurance including workers to go back to work safely as more business establishments are being encouraged to open its operation.</li> </ul>

<p><b>D. Technical Assistance/ Consultative Services/ Advocacy Activities</b></p>	<p>To provide technical supervision and assistance to ROs in the implementation of the Labor Inspection Program and other related programs and activities to ensure efficient delivery of programs and services</p>	<p>In the implementation of programs and projects, the Bureau provides technical assistance and advocacy activities to ROs which include the following:</p> <ul style="list-style-type: none"> <li>▪ Technical Assistance <ul style="list-style-type: none"> <li>- Technical Safety Inspection of Mechanical Equipment and Electrical Installation</li> <li>- Clearing of Plans (Electrical and Mechanical)</li> <li>- Accident Investigation</li> <li>- Participation in intra and interagency committee activities</li> </ul> </li> <li>▪ Advocacy and Information Dissemination Activities <ul style="list-style-type: none"> <li>- Lectures/Orientation on OSH/Wage-related matters and other COVID -19 related issuances</li> <li>- Dissemination of IEC materials</li> </ul> </li> </ul>
<p><b>E. Capacity Building Program on Policy/Guidelines</b></p>	<p>To orient and capacitate Labor Inspectors, RO technical staff and stakeholders on recent policies/guidelines for effective implementation and compliance as well as issuance of IEC materials for better understanding of the policy/guidelines.</p>	<p>Continuing conduct of virtual orientation and awareness raising on recent policy issuances to capacitate DOLE implementers for effective enforcement/ monitoring of policies/programs</p> <p>Awareness campaign through publication/printing and dissemination of IEC materials like Handbook on Statutory Monetary Benefits, and Labor Code of the Philippines, as renumbered and other info graphics.</p>
<p><b>F. Advocacy on DOLE-DTI Guidelines on Workplace Prevention</b></p>	<p>To orient stakeholders on the provisions of the guidelines including assistance/advise to comply with the minimum health</p>	<p>To effectively implement and monitor compliance with the guidelines, particularly the DTI-DOLE Joint Monitoring Circular 20-04-A, stakeholders need to be oriented on the recent</p>

<p><b>and Control of COVID-19 and other related issuances</b></p>	<p>protocols and prevent the spread of the virus in the workplace</p>	<p>issuances with emphasis on their responsibilities in the observance of minimum health protocols in the workplace. Orientations/webinars are done through on-line/virtual/zoom meetings upon the request of the companies/organizations and other individuals. Other initiatives for webinars can be extended/organized for other government agencies upon request and proper coordination.</p>
<p><b>G. Disposition of Labor Standards Cases on Appeal</b></p>	<p>To review decisions or orders on appealed labor standards cases for the Secretary's consideration.</p>	<p>Art. 128 of the Labor Code, as amended, provides for the visitorial and enforcement power of the Secretary of Labor and Enforcement. Further, Secretary or his duly authorized representatives are empowered to issue compliance orders to give effects to the labor standards provisions of the Labor Code and other labor legislations. The compliance orders issued by the Regional Director, the authorized representative of the Secretary, are appealable to the latter.</p> <p>The Bureau reviews decisions or orders on appealed labor standards cases from Regional Offices and submits recommendations to the Secretary or Undersecretaries for their consideration.</p>