

OFFICE: BUREAU OF WORKING CONDITIONS

FY 2015 WORK AND FINANCIAL PLAN

Program/Project/Activity (1)	Performance Indicators (2)	FY 2014 ACCOMPLISHMENTS		2015 PERFORMANCE/ TARGETS					2015 FINANCIAL PERFORMANCE/ TARGETS (P'000)					
		PHYSICAL (3)	FINANCIAL (P'000) (4)	Q1 Estimate (5)	Q2 Estimate (6)	Q3 Estimate (7)	Q4 Estimate (8)	Total (9=5+6+7+8)	Q1 Estimate (10)	Q2 Estimate (11)	Q3 Estimate (12)	Q4 Estimate (13)	Total (14=10+11+12+13)	
<b>MFO 1: LABOR POLICY SERVICES</b>														
<b>- Policy Development in aid of Policy Formulation</b>														
- Issuance of Labor Advisory	- Labor Advisories issued and disseminated			<b>DEMAND DRIVEN</b>										
- Labor Code Review Project				<b>CONTINUING ACTIVITY</b>										
- Re-numbering of the provisions of the official copy of the LCP	- Small group meetings/ consultations conducted - Technical inputs provided - Renumbered LCP													
- Maritime Labor Convention Plans and Programs	- Implementation of MLC Action Plan - IAC/ TWG meetings conducted			<b>CONTINUING ACTIVITY</b>										
- Amended Guidelines on the Conditions of Employment of Security Guards and Similar Personnel	- Provided inputs/comments on the draft amended guidelines - Series of meetings/ consultations conducted - Presentation of amended guidelines to TEC-TIPC for approval			X										
- Priority Legislative Bills for action	- Provided inputs/ comments on the proposed bills			<b>CONTINUING ACTIVITY</b>										
- Labor Laws Compliance System Bill														
- Magna Carta for Seafarers	- Lobbied at the Congress/ House of Senate													
- An Act to Govern OSH in the Construction Industry														
- Development of IEC Materials	- Printing and dissemination of IEC materials						X	X						
<b>MFO 4: EMPLOYMENT REGULATION SERVICES</b>														
<b>- Dispute Prevention and Settlement Program</b>														
- Task Force in Case Disposition	- Project proposal/ Training Design Package/ Materials prepared - 2 batches of Task Force conducted			X										
- Monitoring of LS cases enrolled under Project SpeED	- Updated database of cases enrolled			X	X									
- Adjudication of Appealed Cases				<b>CONTINUING ACTIVITY</b>										
- Review of LS cases on Appeal	- Disposed Labor Standards Cases on Appeal lodged with the Bureau			<b>CONTINUING ACTIVITY</b>										
- Labor Laws Compliance System														
- Policy Issuances on LLCS	- Department Advisory prepared			X										
- Manual on the Rules of Labor Laws Compliance System including Case Disposition	- Prepared Manual and disseminated to ROs - Regional orientations conducted			X										
- Conduct of Re-orientation Training on the Labor Laws Compliance System for LLCOs	- Project proposal/ Training Design Package/ Materials prepared - Training conducted/ Test results evaluated			X										
					2				2					

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- Monitoring and Evaluation of RO Performance on the implementation of the LLCS				<b>CONTINUING ACTIVITY</b>									
- Online SPRS Reports	- Monthly/ Quarterly Statistical Reports generated; Evaluation prepared												
- Department Order 18-A Registry (Registration of contractors and subcontractors)	- Monthly Reports of ROs generated												
- Incentivizing Compliance Program													
- Advocacy activities on ICP and TCCLS to ROs and stakeholders	- Conducted orientations on ICP and TCCLS			<b>DEMAND DRIVEN</b>									
- Awarding Ceremony for the Secretary's Award under the ICP	- Conducted consultations with Program Managers												
	- No. of companies evaluated for the Secretary's Award			<b>CONTINUING ACTIVITY</b>									
	- Awarding Ceremony conducted						X						
<b>- OSH Advocacy Program</b>													
- Conduct of Basic Course on OSH Trainings fo LLCOs	- Project proposal/ Training Design Package/ Materials prepared			X									
	- Training conducted/ Test results evaluated			X									
- Monitoring and Evaluation of RO OSH Advocacy Programs	- Summary reports prepared			<b>CONTINUING ACTIVITY</b>									
- OSHS Reporting Requirements (WAIR, AMR, HSC)	- Reports analyzed and evaluated												
- Work-ALERT Cases													
- CSH Program													
- Accreditation Program													
- Development/ Reproduction/ Dissemination of Promotional and IEC Materials	- Promotional and IEC materials developed and disseminated				X								
	- Printing of Safety Practitioners ID			<b>CONTINUING ACTIVITY</b>									
- Strengthening Linkages													
- MOAs forged with MARINA, DOTC, PEZA, etc.	- RTD/ Consultations conducted			<b>CONTINUING ACTIVITY</b>									
<b>General Administration and Support Services</b>													
<b>- Technical Consultative Services</b>				<b>CONTINUING ACTIVITY</b>									
- Learning Sessions on Labor Standards (LS)	- Conduct of learning sessions on LS												
- Request for resource person	- Conduct lectures on different occasions												
- Rendering of Advisory Opinions	- Prepared comments/ recommendations/ position papers												
	- Rendered written advisory opinions; answered phone-in queries and assisted walk-in clients												
- Clearing of mechanical and electrical plans	- Approved mechanical and electrical plans												
- Accident investigations	- Accident investigations conducted												
- Participation in intra and interagency committee activities	- Active participation in intra and interagency committee activities												

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- Provison of Institutional Support													
- Capability Building for Technical Personnel													
- Continuing Professional Education for Engineers, Doctors and Lawyers	- Attendance to Annual Convention				6		6	12					
- Capability Building/ Staff Development Program	- BWC Staff trained			CONTINUING ACTIVITY									
- Corplanning/ Mid-Year Assessment Program	- 2013 Plans formulated/ 2013 Plans reviewed/ revised			X			X						
- Gender and Development Plan (GAD)	- Implementation of GAD Action Plan			CONTINUING ACTIVITY									
- Green Our DOLE Program (GODP)	- Implementation of GODP Action Plan including Office Improvement			CONTINUING ACTIVITY									
- Quality Management System (QMS)	- Implementation of QMS Plans and Program			CONTINUING ACTIVITY									
- Annual Procurement Program	- Procurement of office equipments, supplies and materials			CONTINUING ACTIVITY									
- Other Inter DOLE Activities	- Meetings conducted/ Plans implemented			DEMAND DRIVEN									
<b>TOTAL</b>													

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